

17th-19th November 2023**Venue: PGIMER, Chandigarh****GUIDELINES FOR ORAL PAPER/
POSTER PPT PREPARATION:****DATES TO REMEMBER:**

- ⑩ Abstract submission deadline: October 13, 2023 11:59 pm (IST)
- ⑩ Abstract acceptance notification: October 27, 2023
- ⑩ Deadline for confirming acceptance to present paper/poster: October 31, 2023

**GUIDELINES FOR ORAL
PAPER PRESENTATION:**

- ⑩ Oral paper presentations will be power point presentations of 6 minutes duration with 2 minutes for questions and discussion. You are requested to kindly adhere to the timings.
- ⑩ Please ensure that patient confidentiality is protected. No patient's names, hospital numbers or any other identifying information can appear in the presentation.
- ⑩ Presentation can be structured in the same format as the abstract (Title, Aims and Objectives, Material and Methods, Results, Conclusion, Clinical relevance / take home message).
- ⑩ First slide shall consist of Title, Full name of presenter, designation, Co-authors - names and affiliations.
- ⑩ Total size of the presentation should not exceed 5 MB and 8-10 slides.
- ⑩ Animation/ movies/ sounds will not be supported; please submit in a static required template format only.
- ⑩ Paper will be judged on content, clinical relevance, clarity of presentation, time management and quality of slides.
- ⑩ References can be included on relevant slides or at the end of the presentation.
- ⑩ Three prizes will be awarded for best oral papers.

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**GUIDELINES FOR E-POSTER
PRESENTATION:**

- ⑩ The E-poster should be submitted as a power point presentation.
- ⑩ Total size of the presentation should not exceed 5 MB and 8-10 slides. The viewer should be able to read the poster in 5 minutes. Data presented should be clear and concise, all images should have legends.
- ⑩ Slides should be in landscape format in 16:9 ratio.
- ⑩ First slide shall consist of Title, Full name of presenter, designation, Co-authors - names and affiliations.
- ⑩ Animation/movies/sounds will not be supported; please submit in a static required template format only.
- ⑩ Please ensure that patient confidentiality is protected. No patient's names, hospital numbers or any other identifying information can appear in the presentation.
- ⑩ For Scientific exhibits: PowerPoint presentation comprising of 8-10 slides can be structured in the same format as the abstract (Title, Aims and Objectives, Material and Methods, Results, Conclusion, Clinical relevance / Take home message).
- ⑩ For Educational exhibits: PowerPoint presentation comprising of 10 slides can be structured in the same format as the abstract (Title, Aims and Objective, Imaging findings /procedure details/case presentation, Discussion, Summary, Clinical relevance / Take home message).
- ⑩ References can be included on relevant slides or at the end of the presentation.
- ⑩ Poster will be judged on content, quality of slides, and clinical relevance.
- ⑩ Presenting author maybe required to be present during the Judging.
- ⑩ Prizes will be awarded in both categories of E posters.